**Heritage Academy**

**Date: February 14, 2019**

**Time: 4:00**

**Location: Innovation Lab**

1. **Call to order:** [4:00 p.m.]
2. **Roll Call**

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| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Trennis Harvey** | **P** |
| **Parent/Guardian** | **Amanda Edwards** | **A** |
| **Parent/Guardian** | **Larice Wilson** | **P** |
| **Parent/Guardian** | **Jonnis Henderson** | **P** |
| **Instructional Staff** | **LaNikah Ware** | **P** |
| **Instructional Staff** | **Alonzo Taylor** | **P** |
| **Instructional Staff** | **Vikki King** | **P** |
| **Community Member** | **Vanessa Barksdale** | **P** |
| **Community Member** | **Jeffrey Lantz** | **A** |
| **Swing Seat** | **Danny Brown** | **P** |
| **Student** *(High Schools)* |  |  |

Ms. King opened the meeting by reviewing the minutes from the previous meeting. The meeting minutes were accepted by the team.

Ms. Ware reviewed the budget senerios from the previous meeting and opened the floor for more suggestions.

Mr. Harvey shared different policies regarding Standards of Service which dictates what staffing positions can and cannot be abolished based on district policy

The Team settled on abolishing 3 teaching positions based on projected enrollment, 1 full time paraprofessional position, 1 hourly paraprofessional position, changing the full time nursing position to a half time position, and changing the full time foreign language position into a half time position.

In order to supplement some losses in instructional supplies line item and to keep 1 hourly paraprofessional position, the team decided to utilize a small amount of the school reserve funds. Approximately $12,000.00

Mr. Harvey’s staffing conference will take place on February 26. Our next meeting will take place March 4th, at which time we will come together to vote on the final approved budget.

* Ms. Ware called for the adjournment of the meeting. It was seconded by Ms. King